

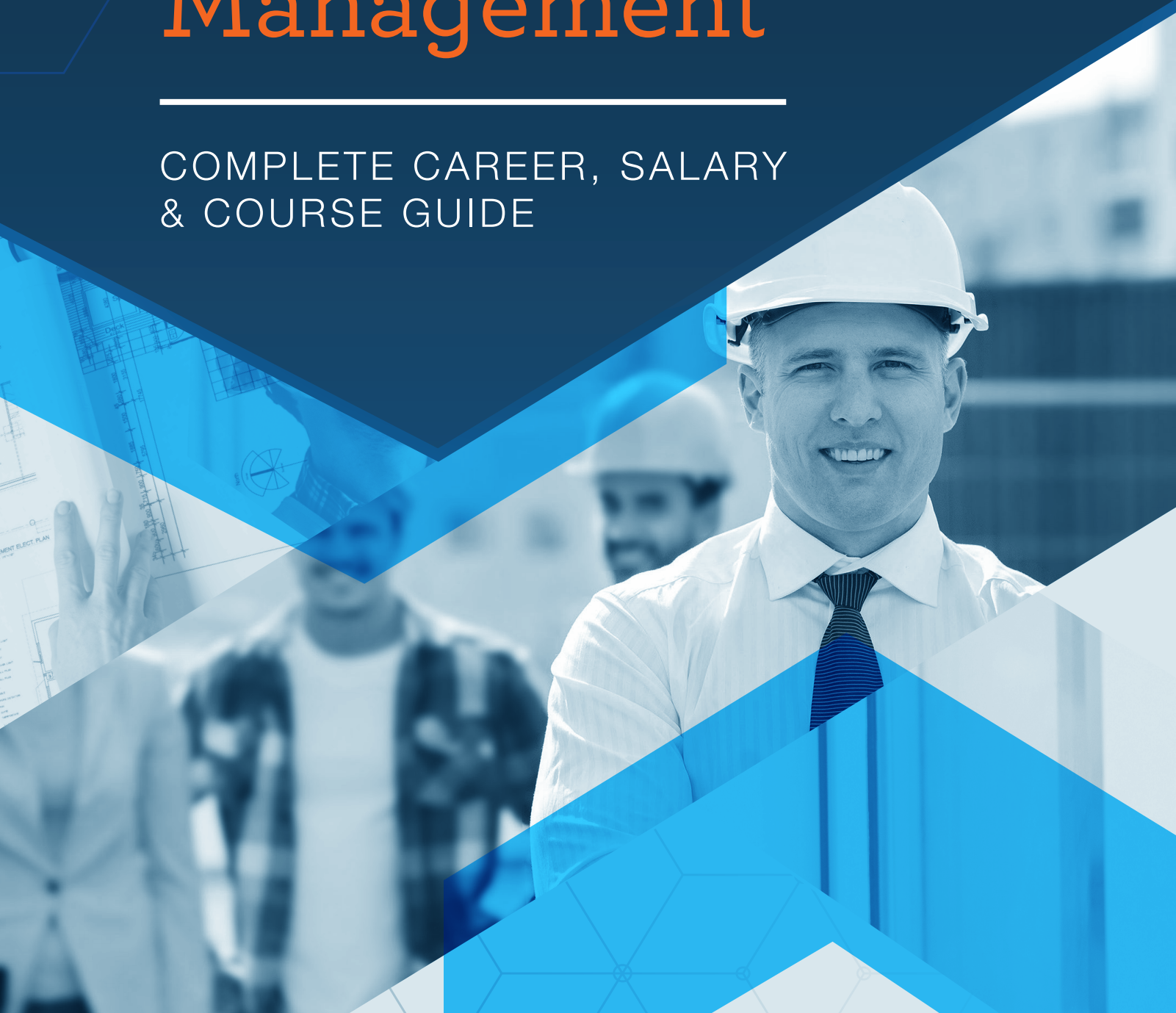


The College for  
Adult Learning

# Your Career in Construction Management

---

COMPLETE CAREER, SALARY  
& COURSE GUIDE



# Contents

<b>The Construction Industry</b>	3
<b>Construction in Numbers</b>	5
<b>Benefits of a Construction Management Career</b>	6
<b>Construction Management Skills Checklist</b>	7
<b>Work Health &amp; Safety in Construction</b>	8
<b>Construction Management Job Pathways</b>	9
<b>How To Get A Builder's Licence</b>	14
<b>Construction Courses</b>	
Certificate IV in Building Project Support (Contract Administrator) (CPC40320)	15
Certificate IV in Building Project Support (Estimator) (CPC40320)	16
Certificate IV in Building & Construction (Site Management) (CPC40120)	17
Certificate IV in Building & Construction (Building) (CPC40120)	18
Certificate IV in Work Health & Safety (BSB41419)	19
Diploma of Building and Construction (Management) (CPC50320)	20
Diploma of Project Management (specialising in Construction) (BSB50820)	21
Diploma of Work Health & Safety (BSB51319)	22
<b>FAQs</b>	23
<b>Why CAL?</b>	25

# The construction industry

## OVERVIEW

A career in the construction industry is a wise decision given the challenging and rewarding opportunities you can come across. The industry is one of Australia's biggest employers, with strong growth tipped to provide plenty of job openings in the next decade. More specifically, a career within construction management is an excellent way to combine technical and leadership skills, making it well suited to those who have worked in construction before, as well as people from a diverse range of industry backgrounds.

## INDUSTRY SNAPSHOT

Construction is one of the fastest-growing industries in Australia and provides extensive management opportunities. The cumulative construction revenue in Australia is over \$350 billion per year, or approximately 9% of the nation's total GDP.\*

Despite 9% of all Australian jobs being within the construction industry, there is a skills shortage for those higher-level management roles. Job growth is high, with projections of employment growth of 6.8% by November 2025.\*

\*Mordor Intelligence

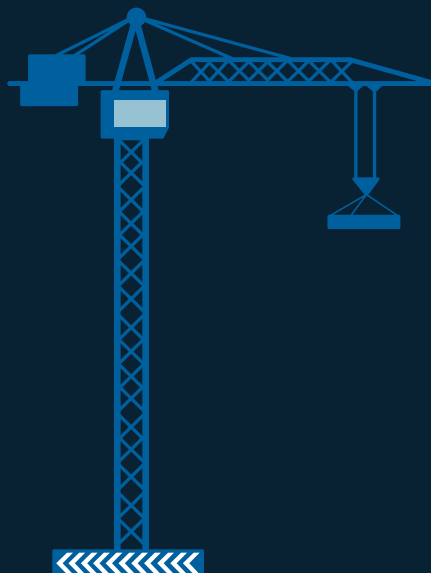
**Construction revenue**  
per year in Australia is over

**\$350**  
**Billion**

or approximately

**9%**

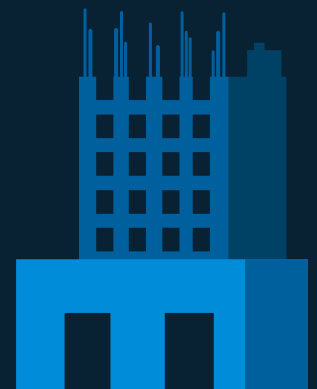
of the nation's **total GDP**.



Projections estimate that  
by 2023, over

**120,000**

**new roles**  
will exist in the industry.



## INDUSTRY HIGHLIGHTS

Research has found that the residential construction industry is still experiencing growth, mainly due to Government grants that support first-home buyers and new builds.

If you're looking for career progression, working in the commercial construction industry comes with a large number of growth opportunities due to the sheer size of the industry and well-funded projects.

**Civil construction** is an excellent choice for a wide range of career opportunities, particularly in the public transport and environmental sectors.

SEEK reports that the highest demand for construction roles is currently in the Northern Territory and offer some of Australia's highest construction salaries. (2020)

## SALARY GUIDE

- The average salary for Project Managers in the construction industry is **\$125,000** and even higher for Construction Managers, at approximately **\$175,000** per annum.\*
- The average salary for the construction industry is **\$98,214**^
- The average salary for Site Managers in the construction industry is **\$120,000** per year.\*

\*Seek  
^Talent

## JOBS IN DEMAND

- **Contract Administrators** (civil and commercial)
- **Site Managers** (civil and commercial)
- **Project Managers** (civil)
- **Project Engineers** (civil)
- **Estimators** (commercial)

# Construction

## IN NUMBERS

A Skills Forecast by the industry in 2019 found there was significant shortages of skilled professionals in the construction management industry.

CONSTRUCTION, PLUMBING AND SERVICES IRC



There is excellent overall job security in the construction industry with over

# 93%

of qualified construction managers currently in full-time employment.

[JOBOUTLOOK.GOV.AU](http://JOBOUTLOOK.GOV.AU)



# \$1,460

FULL-TIME CONSTRUCTION  
MANAGER AVERAGE SALARY  
PER WEEK

[JOBOUTLOOK.GOV.AU](http://JOBOUTLOOK.GOV.AU)



Approximately

# 120,000

new roles will exist in the industry by 2023.

SEEK

# 6 benefits of a construction management career

If you have a construction background, moving into construction management is a logical and rewarding next step in your career.

01

Working as a manager means less time on the tools and carrying out less physically demanding tasks, which are much kinder on the body long term.

02

The pay rate for roles in management is considerably higher than others in the industry-average salaries range from \$120k - \$140k per annum.

03

A wide range of responsibilities means no two days are the same.

04

Working with stakeholders such as architects, project managers, builders, and local government ensures that you meet new people regularly and have the opportunity to collaborate on projects.

05

Management is an excellent opportunity to use your existing skills and knowledge to lead, inspire and support the other members of your team.

06

The construction industry is mainly unaffected by changes in technology and automation, and construction skills will always be in demand, making for an excellent long-term career option.

# Construction Management Skills Checklist

- Communication
- Time management
- Leadership
- Problem solving
- Knowledge of WHS
- Understanding of government/industry regulations
- Budgeting and financial management
- Critical thinking
- Teamwork
- Project planning and forward thinking
- Procurement and contract management



# Work Health & Safety in Construction

The importance of work health and safety on a construction site cannot be overemphasised. According to SafeWork Australia, 12,600 workers' compensation claims are accepted from the construction industry a year. In addition, 35 serious claims are made every day in construction.

A Work Health and Safety position is perfect for those already with construction experience. WHS professionals in construction need to have an understanding of not only the rules and regulations surrounding all workers and sites but also the complex needs and issues unique only to this industry.

A WHS (Work Health and Safety) course will give you an in-depth understanding of how to identify potential risks, what safety measures need to be taken, and the steps you can take to keep worksites safe. Additionally, our courses will also offer guidance on writing safety procedures and implementing effective safety management systems. By the end of your WHS course, you'll have the knowledge and skills needed to be able to work safely in any environment.

If you already have experience in construction or safety, the Certificate IV in Work Health & Safety (BSB41419) will propel you into an entry-level position such as Safety Officer or Health Safety Advisor. For those wanting to work at multiple work sites, or ready to take a step into a more senior position in a construction WHS role, the Diploma of Work Health & Safety (BSB51319) will teach you the relevant skills to grow and progress further in your career.

\*<https://www.safeworkaustralia.gov.au/system/files/documents/1702/construction-industry-profile.pdf>

# Pathways in Construction Management

Mid-level	60k - 85k	<b>Cert IV in Building Project Support (Estimator)</b> CPC40320	<ul style="list-style-type: none"> <li>Construction estimator</li> </ul>
		<b>Certificate IV in Building Project Support (Contract Administrator)</b> CPC40320	<ul style="list-style-type: none"> <li>Contract administrator</li> </ul>
		<b>Cert IV in Building &amp; Construction (Site Management)</b> CPC40120	<ul style="list-style-type: none"> <li>Site supervisor</li> </ul>
		<b>Certificate IV in Work Health &amp; Safety</b> BSB41419	<ul style="list-style-type: none"> <li>Safety officer</li> </ul>
Senior-level	85k - 130k	<b>Certificate IV in Building &amp; Construction (Building)</b> CPC40120	<ul style="list-style-type: none"> <li>Builder</li> </ul>
		<b>Diploma of Project Management (Specialising in Construction)</b> BSB50820	<ul style="list-style-type: none"> <li>Construction project manager</li> </ul>
		<b>Diploma of Building &amp; Construction (Management)</b> CPC50320	<ul style="list-style-type: none"> <li>Construction foreman</li> <li>Construction manager</li> </ul>
		<b>Diploma of Work Health &amp; Safety</b> BSB51319	<ul style="list-style-type: none"> <li>Work health safety coordinator</li> <li>Health and safety manager</li> </ul>

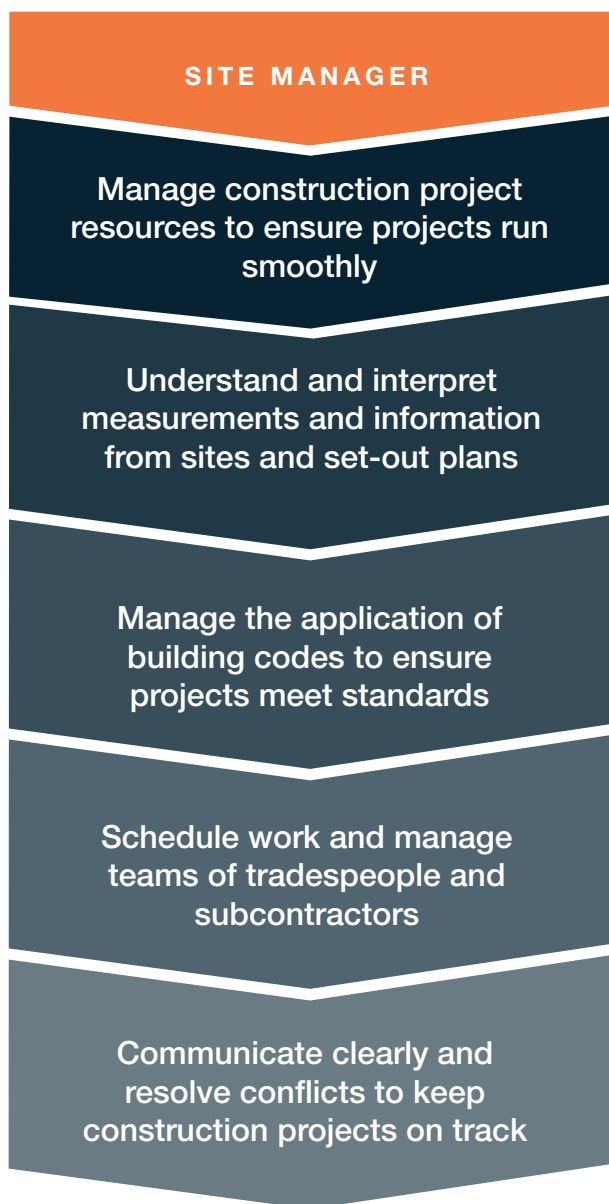
# Contract Administrator v Estimator

Contract administrators and estimators can share a wide range of responsibilities. They are a common pathway for those wishing to get off the tools in a specialised administration role, while also utilising their construction expertise.



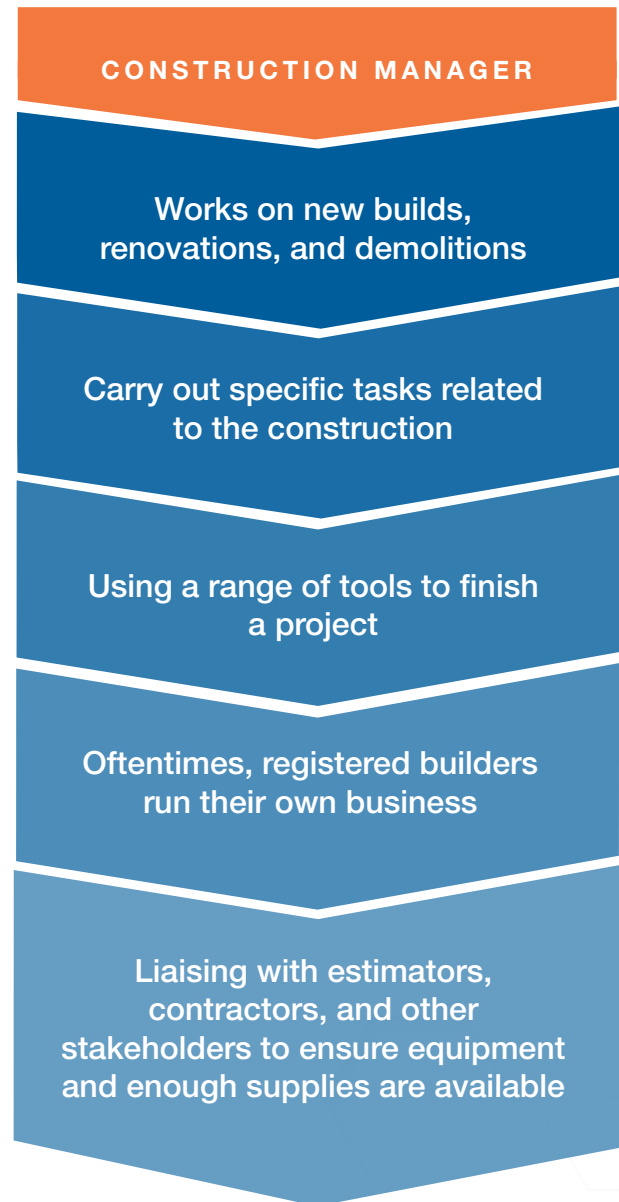
# Site Manager v Registered Builder

With many years experience, professionals in building and construction can find themselves wanting to stay on-site and close to the action. Both of these roles offer this, but with different responsibilities and requirements. Site managers give those looking to stay on site a chance to get off the tools and take on a managerial role, while registered builders continue to work on the tools, and be directly responsible for builds.



# Project Manager v Construction Manager

Senior construction management positions are lucrative choices for those wishing to utilise their many years of construction and building experience. Most of those that go into these positions have already led sites in some capacity, and have a deep understanding of how a construction site runs and what it takes to liaise and communicate with stakeholders, employees, and managers. Experience coupled with a diploma qualification is essential for these roles.



“

A construction management career is highly fulfilling and can offer continued pathways into very high-paying jobs such as senior project management, estimating and contract management.

”



# How to get a builder's licence

## GETTING YOUR LICENCE IN AUSTRALIA

In Australia, you must be licensed if you want to become a builder. All local, regional, and national regulations, as well as safety laws applicable to the construction site, must be understood and adhered to, and a licence is often necessary to stay compliant. Most of the time, unregistered builders are unable to work on projects larger than \$10,000\*. If you want to have a steady career as a builder, a licence is essential.

Depending on your state or territory's regulations, residential construction work that you need to have a building licence for might include:

- building new single houses, townhouses, duplexes, and new residential units,
- constructing extensions such as living areas, bedrooms, and enclosed attached garages to existing single houses and residential units,
- constructing or erecting a garage, carport or shed (including kits),
- bathroom, kitchen or laundry renovations, and
- swimming pool building and enclosures and structural landscaping.

Every state and territory in Australia has its own builder licensing requirements, which range from education and experience to references and financial resources.

Getting the relevant qualifications to meet your state or territory's regulations is the first step in this process. Maintaining your licence or registration in some states/territories may also require that you attend ongoing training and development.

In most states, a Certificate IV in Building & Construction (Building) (CPC40120) is necessary to obtain your builder's licence. It will teach you the vital units and competencies needed to pass the builder's licence exams in your state and become a successfully registered builder.

Find out more about how you can further your construction career by [\*\*obtaining a builders licence.\*\*](#)

\*<https://www.vba.vic.gov.au/registration-and-licensing/building-practitioner-registration/domestic-builder/what-is-domestic-building-work>

# Certificate IV in Building Project Support (Contract Administrator)

CPC40320

CAL's Certificate IV in Building Project Support (Contract Administrator) (CPC40320) has been created by industry experts to give you the skills you need to succeed in a contract administrator role. You'll develop an understanding of the contract process within a construction project, and how to execute contracts and plans to a high level of detail.

## DESIGNED FOR

This qualification is for those ready to step into a contract administrator position. Perfect for someone who has hands-on construction experience, the Certificate IV in Building Project Support (Contract Administrator) (CPC40320) teaches the pragmatic and fundamental skills needed to excel in a role as a contract administrator.

## LEARNING OUTCOMES

- Confidently manage and negotiate contracts
- Successfully arrange building applications and approvals to meet legal and contractual standards
- Ensure quality, OH&S standards, and legal requirements are met to support safe workplace practices
- Identify client requirements and finalise contract requirements
- Manage paperwork associated with contracts and projects in the building and construction industry

For a senior management position, consider the **Diploma of Project Management (specialising in Construction) (BSB50820)**.

*Manage construction projects as a construction project manager, or oversee construction sites as a foreman.*

## MID-LEVEL QUALIFICATION

### UNITS



**A total of 15 units to complete your qualification**

### DURATION



**Generous 24-month self-paced enrolment period**

Part-time: approx. 12 - 14 months  
Full-time: approx. 10 months

### CAREER OPPORTUNITIES



- Contract Administrator
- Building Scheduler
- Site Manager

### WORKPLACE REQUIREMENTS

As part of this course, it is compulsory to undertake and provide third-party evidence for some assessments in an eligible industry workplace. If you are not currently in or have not previously been in an eligible workplace, you must source your own host workplace and undertake work that meets the requirements for the units of this course.

# Certificate IV in Building Project Support (Estimator)

CPC40320

CAL's Certificate IV in Building Project Support (Estimator) (CPC40320) will give you the key skills you need to work as an estimator in the construction industry. This certificate has been created by industry experts to fast-track your career path in construction management with the ability to confidently estimate plans and projects.

## DESIGNED FOR

This qualification is designed for those already working in the construction industry who are ready to further their career. Whether you're currently working on-site and looking to advance your skills and career, or you're ready to get off the tools but utilise your existing experience, this is the right qualification for you.

The Certificate IV in Building Project Support (Estimator) (CPC40320) teaches the fundamental skills to allow you to be confident in your estimator position.

## MID-LEVEL QUALIFICATION

### UNITS



**A total of 15 units to complete your qualification**

### DURATION



**Generous 24-month self-paced enrolment period**

Part-time: approx. 12 - 14 months  
Full-time: approx. 10 months

### CAREER OPPORTUNITIES



- Building Estimator
- Estimating Team Leader
- Site Manager

### WORKPLACE REQUIREMENTS

As part of this course, it is compulsory to undertake and provide third-party evidence for some assessments in an eligible industry workplace. If you are not currently in or have not previously been in an eligible workplace, you must source your own host workplace and undertake work that meets the requirements for the units of this course.

## LEARNING OUTCOMES

- Confidently read, interpret, and estimate project plans
- Understand construction legal codes to ensure projects meet them
- Organise and prioritise tasks and projects to ensure plans meet time requirements
- Manage various relationships on a construction site with strong interpersonal skills

For a senior management position, consider the

**Diploma of Project Management (specialising in Construction) (BSB50820).**

*Manage construction projects as a construction project manager, or oversee construction sites as a foreman.*



# Certificate IV in Building & Construction (Site Management)

CPC40120

CAL's Certificate IV in Building & Construction (Site Management) (CPC40120) has been created by industry experts to give you the skills you need to succeed in a site management role. You'll develop critical project management skills to plan and manage resources to meet building and construction project timelines.

## DESIGNED FOR

This qualification is for those ready to take the next step in their construction management career. A site management position is perfect if you want to get off the tools but remain close to the action. With the experience to understand the complex needs of a construction site, coupled with the expertise from the Certificate IV in Building & Construction (Site Management) (CPC40120), you'll be ready to move straight into a site manager role.

## MID-LEVEL QUALIFICATION

### UNITS



**A total of 19 units to complete your qualification**

### DURATION



**Generous 24-month self-paced enrolment period**

Part-time: approx. 16-18 months

Full-time: approx. 12 months

### CAREER OPPORTUNITIES



- Site Manager
- Site Supervisor
- Leading Hand

### WORKPLACE REQUIREMENTS

As part of this course, it is compulsory to undertake and provide third-party evidence for some assessments in an eligible industry workplace. If you are not currently in or have not previously been in an eligible workplace, you must source your own host workplace and undertake work that meets the requirements for the units of this course.

## LEARNING OUTCOMES

- Manage construction project resources to ensure projects run smoothly
- Manage teams and relationships with strong interpersonal skills
- Ensure quality, OH&S standards, and legal requirements are met to support safe workplace practices
- Understand tender documentation and how to prepare it
- Communicate with stakeholders and employees effectively on site

The next step to upskill and set yourself up for a Construction Manager role is the



**Diploma of Building & Construction (Management) (CPC50320)**

# Certificate IV in Building & Construction (Building)

CPC40120

If you're ready to formalise your construction and building skills with a qualification, the Certificate IV in Building & Construction (Building) (CPC40120) will put you on the right track for a range of on- and off-the-tool mid-level positions in the construction industry. With the education and skills learned from this course, you'll understand how to read and interpret construction drawings and manage the application of building codes to ensure projects meet standards.

## DESIGNED FOR

This qualification will prepare you for small residential and commercial construction projects. With extensive experience in the construction industry and the Certificate IV in Building & Construction (Building) (CPC40120), you'll be prepared for a range of management roles in building and construction. This is a common qualification pathway to becoming a licenced builder, or you may find yourself in off-the-tool positions such as a Construction Supervisor.

## LEARNING OUTCOMES

- Ensure construction plans comply with regulations and legal requirements
- Identify and plan to meet construction site needs
- Manage workplace safety procedures on site
- Manage paperwork associated with construction sites
- Manage the application of building codes to ensure projects meet standards

**+** If you're ready to go into the senior role of Construction Manager, upskill with the **Diploma of Building & Construction (Management) (CPC50320)**

## MID-LEVEL QUALIFICATION

### UNITS



**A total of 19 units to complete your qualification**

### DURATION



**Generous 24-month self-paced enrolment period**

Part-time: approx. 16-18 months  
Full-time: approx. 12 months

### CAREER OPPORTUNITIES



- Leading Hand
- Builder
- Construction Supervisor

### WORKPLACE REQUIREMENTS

As part of this course, it is compulsory to undertake and provide third-party evidence for some assessments in an eligible industry workplace. If you are not currently in or have not previously been in an eligible workplace, you must source your own host workplace and undertake work that meets the requirements for the units of this course.

# Certificate IV in Work Health & Safety

BSB41419

For a broad understanding of work health and safety laws and how to apply them, the Certificate IV in Work Health & Safety (BSB41419) has been designed by industry experts to see you succeed in an entry-level WHS role. Through this course, you will be able to contribute meaningfully to WHS decisions and effectively respond to workplace incidents.

## DESIGNED FOR

This qualification is for those ready to get their foot in the door in a work health and safety position. Perfect for those already with experience in the construction industry and who wish to take their existing skills into a safety role. The Certificate IV in Work Health & Safety (BSB41419) teaches the pragmatic and fundamental skills needed to understand the safety requirements of worksites and implement them across a range of projects and settings.

## LEARNING OUTCOMES

- Make informed decisions in WHS situations and settings
- Analyse and manage risk
- Ensure quality, OH&S standards, and legal requirements are met to support safe workplace practices
- Identify incidents and have a quick and effective response to them
- Manage paperwork associated with work health and safety guidelines

## MID-LEVEL QUALIFICATION

### UNITS



**A total of 10 units to complete your qualification**

### DURATION



**Generous 24-month self-paced enrolment period**

Part-time: approx. 10-12 months  
Full-time: approx. 8 months

### CAREER OPPORTUNITIES



- Safety Officer
- Work Health Safety Coordinator
- Health Safety Advisor

Not sure if WHS is right for you?

**Certificate IV in Building & Construction (Site Management) (CPC40120)**

*will prepare you for construction management positions*

# Diploma of Building & Construction (Management)

CPC50320

CAL's Diploma of Building & Construction (Management) (CPC50320) will give you the ability to develop highly sought-after skills to excel in your construction management career. You'll gain insight into fundamental management processes for planning and delivering construction projects on time and to budget. You'll be ready to put down the tools and pick up your career in senior construction management roles.

## DESIGNED FOR

This qualification is designed for professionals who have been working in a construction or building role for two or more years and are now looking to upskill into management positions.

## LEARNING OUTCOMES

- Develop, manage and execute operational plans
- Manage WHS and project risk management
- Manage application of building codes and standards
- Develop construction contracts and manage contractors
- Manage construction work and construction business finances
- Manage estimated costs for construction projects and monitor costing systems

## SENIOR-LEVEL QUALIFICATION

### UNITS



**A total of 15 units to achieve your Diploma**

### DURATION



**Generous 24-month self-paced enrolment period**

Part-time: approx. 16 – 18 months  
Full-time: approx. 12 months

### CAREER OPPORTUNITIES



- Construction manager
- Estimating manager
- Construction foreman

### INDUSTRIES



- Commercial construction
- Mining
- Residential construction
- + many more

### WORKPLACE REQUIREMENTS

As part of this course, it is compulsory to undertake and provide third-party evidence for some assessments in an eligible industry workplace. If you are not currently in, or have not previously been in, an eligible workplace, you must source your own host workplace and undertake work that meets the requirements for the units of this course.

# Diploma of Project Management (specialising in Construction)

BSB50820

CAL's Diploma of Project Management (specialising in Management) (BSB50820) will give you the ability to develop highly sought-after skills to excel in your construction project management career. You'll gain insight into fundamental project management processes for planning and delivering construction projects on time and to budget. You'll be ready to put down the tools and pick up your career in construction project management roles.

## DESIGNED FOR

This qualification is designed for professionals who have been working in a construction and are now looking to upskill into construction project management positions.

## LEARNING OUTCOMES

- Develop, manage and execute project plans
- Manage construction work and construction contracts
- Manage project time and costs to ensure construction projects are delivered on time and to budget
- Manage small to large projects using the PMBOK 10 knowledge areas
- Manage project risk, project integration and project procurement

## SENIOR-LEVEL QUALIFICATION

### UNITS



**A total of 12 units to achieve your Diploma**

### DURATION



**Generous 24-month self-paced enrolment period**

Part-time: approx. 15 – 17 months  
Full-time: approx. 12 months

### CAREER OPPORTUNITIES



- Assistant project manager
- Construction project manager
- Construction foreman

### INDUSTRIES



- Commercial construction
- Mining
- Residential construction
- + many more

### WORKPLACE REQUIREMENTS

As part of this course, it is compulsory to undertake and provide third-party evidence for some assessments in an eligible industry workplace. If you are not currently in, or have not previously been in, an eligible workplace, you must source your own host workplace and undertake work that meets the requirements for the units of this course.

# Diploma of Work Health & Safety

BSB51319

Strengthen your work health and safety skills and experience with CAL's Diploma of Work Health & Safety (BSB51319). Whether you have a background in construction or safety, you'll find a rewarding career in the building construction industry within a WHS role. Learn how to make informed decisions to keep workers safe and apply WHS rules and regulations to a construction site.

## DESIGNED FOR

This qualification is for those with the years and experience behind them to move into a senior WHS role such as a Safety Advisor or Health and Safety Manager. The transferrable interpersonal and professional skills learned in this course will take you across roles and industries in your career. You'll learn the soft skills needed to succeed such as strong communication and leadership, while also developing your risk management and analysis skills to effectively handle WHS situations and ensure obligations are met.

## LEARNING OUTCOMES

- Make informed decisions in WHS situations and settings
- Analyse and manage risk
- Ensure quality, OH&S standards, and legal requirements are met to support safe workplace practices
- Identify incidents and have a quick and effective response to them
- Manage paperwork associated with work health and safety guidelines

Not sure if WHS is right for you?

**Diploma of Building & Construction (Management) (CPC50320)**

*will prepare you for a range of construction management positions.*

## SENIOR-LEVEL QUALIFICATION

### UNITS



**A total of 10 units to achieve your Diploma**

### DURATION



**Generous 24-month self-paced enrolment period**

Part-time: approx. 12-14 months  
Full-time: approx. 10 months

### CAREER OPPORTUNITIES



- WHS Coordinator
- Health Safety Advisor
- Health and Safety Manager

### ENTRY REQUIREMENTS

To be able to enrol in the Diploma of Work Health & Safety, you must first have completed specific WHS units. If you have not completed these units, consider our Pathway Package.

# FAQs

## COURSE REQUIREMENTS

### Are there any prerequisites for the course?

Our students are required to be 18 years or older at the time of registration and demonstrate the required level of competency in English language, literacy and numeracy skills. If English isn't your first language, you may be asked to sit an LLN test to ensure you are suitable to undertake the course.

As part of your course, you will need to complete a workplace observation report signed by an employer along with workplace evidence for multiple units in these building and construction courses. For example for the unit CPCBC5019 Manage building and construction business finances, to meet the criteria you must show evidence of managing the business finances for a building and construction business over at least six months, including at least one building and construction project.

The following criteria must be covered:

- manage business financial systems and processes schedule,
- monitor and process incoming and outgoing payments,
- manage budgeting,
- cash flow and debt recovery lodge monthly,
- quarterly or annual statements and pay tax and workplace liabilities for the registered business conduct a business financial risk assessment.

For more information regarding workplace requirements, please speak to our friendly Learning Consultants.

### What IT requirements do I need to complete the course?

You will need regular access to a laptop, desktop computer or another device with an adequate and reliable internet connection, at least the equivalent of Microsoft Office or Office for Mac, with word-processing capabilities and spreadsheets and a PDF reader installed, full permissions to install and access third-party software as required. You will also need regular access to a laptop, desktop computer or device with an adequate camera to undertake video calls for assessments as required.

## RECOGNITION

### Where is this qualification recognised?

The College for Adult Learning is a Registered Training Organisation TOID 22228 and all of our Certificate IV and Diploma qualifications adhere to the Australian Qualification Framework (AQF). They are Nationally Recognised and internationally respected qualifications, issued on behalf of the Australian Government.

## COURSE DELIVERY

### How is the course delivered?

The course is 100% online and self-paced, so you can study on your own terms. Make your way through the units with clear tutorials, supporting content downloads, as well as regular checkpoints to test and strengthen your learning along the way.

### What are the assessments?

There are no exams for the course. All assessments involve practical and job-ready applications based on your workplace or the case studies we provide. There are different assessment elements, including interactive simulation and role play activities. These activities are conducted with a Learning Coach and may need to be completed with others (e.g. coworkers, friends or family) in real-time through Zoom or in a pre-recorded video. Video assessments allow us to assess your interpersonal skills needed for management roles. This is an innovative method to engage with your learning by acting out crucial situations you would encounter in the workplace, in a safe environment with an industry expert. You'll be able to hone your new skills in real-time with your Learning Coach and get valuable feedback so you can confidently demonstrate your learning in the workplace.

# FAQs

## COURSE STRUCTURE

### How long does the course take?

Our courses are completely self-paced, meaning you can study around your lifestyle. You'll have the freedom to study when it suits you with our generous 24-month enrolment period.

### When can I start?

We have no restrictive intake periods, so you can start as soon as we've processed your course registration and official enrolment form. This is typically done in as little as two business days. We also have options to start your payment plan while delaying your course commencement date until you're ready to begin studying within three months.

## SUPPORT

### What support is provided?

All support is provided by CAL, you can book in coaching calls when you need them as well as send through support requests to be answered by our Learning Coaches and Student Success Advisors. You can even get quick answers from our Live Chat with Student Support.

### I work full time, can I access my coach after hours?

Our coaches work late on selected nights of every week, so we are happy to book in after-hours calls. We have students across all timezones, so our Learning Coaches are conscious of accounting for time differences.

### What if I fall behind?

Our courses are completely self-paced, so you don't need to keep up with a class or work to strict deadlines. As a CAL student, you'll receive an individual learning plan that is tailored to your study needs, this helps create structure and set guidelines to help you stay on track to complete your studies. We cater to adult learners and understand that life can sometimes get in the way, so if you find yourself falling behind, you can speak to our Student Support who will be able to advise you of all your options, revisit your learning plan, and help you get your study back on track.

## PATHWAYS & OUTCOMES

### Will I get a builder's licence?

To get a builders licence, often you will need a Certificate IV in Building & Construction (Building) (CPC40120) - it's a foundation-level certificate, focusing on the hammer-and-nail skills needed in building.

### What industries can I use this qualification in?

These courses covers skills that are needed across multiple industries from:

- Commercial Construction
- Mining
- Residential Construction
- Civil Construction

### Where can this certificate lead me?

Getting qualified can lead to pathways in:

- Contract Management
- Property Management
- Estimating
- Risk Management
- Work Health & Safety

## RECOGNITION OF PRIOR LEARNING

### Does CAL offer RPL?

If you are a highly experienced professional and believe that you currently hold an extensive level of knowledge, competence and ability in your field, you may be eligible for Recognition of Prior Learning (RPL), which could reduce the time it takes for you to get qualified. You can RPL particular units, or a whole course. To be successful in your RPL application, you will need to provide comprehensive evidence of prior work experience, including workplace documents, strategies that you have created. If you would like more information on RPL, please speak to one of our Learning Consultants.

# Why CAL?

## UNIQUE AND FLEXIBLE LEARNING

“ We’re committed to **igniting real change** by inspiring one student at a time and giving them the power to shape their world. ”

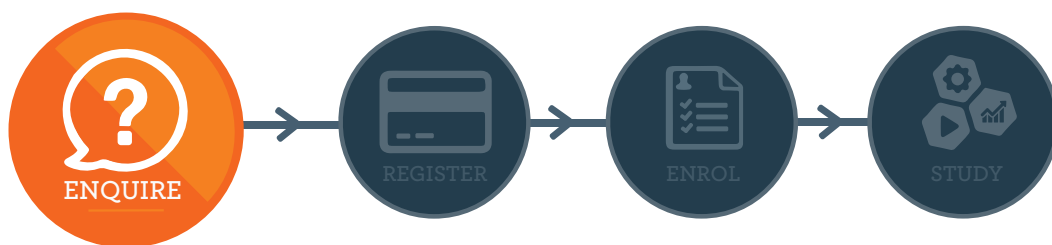
CAL was formed as a Registered Training Organisation (RTO) in 2009 by Helen Sabell and Rob Golding. They wanted to change the way we deliver adult education through dedication to outcomes-focused, practical training solutions with unparalleled support and flexibility.

They built the foundation for an RTO that is committed to making a difference and inspiring transformation through learning.

At CAL, we live by this in everything we do, from our unique flexible delivery to our bespoke content written in partnership with industry leaders, through to our hands-on and personalised approach to support.



**In just four easy steps you'll be on your way to taking your career to new heights.**



Now that you've enquired, the next step is to apply to enrol. You'll be put in contact with your own Professional Learning Consultant who will guide you through the registration and enrolment process and get you started in your exciting new course with CAL.

**Take the first step in advancing your career and apply to enrol today.**

**Apply now, start tomorrow**