



DIPLOMA OF HUMAN RESOURCES MANAGEMENT BSB50615

THE COURSE

The College for Adult Learning helps you achieve your goals with this wholly online Diploma qualification course. Designed around your goals, start anytime and finish when you want.



24/7 ACCESS

Access your course content any time, anywhere, from the comfort of your own home.



1-1 TUTOR SUPPORT

One on one tutor support with coaching calls when you want them.



NATIONALLY ACCREDITED

Nationally recognised qualifications delivered by The College for Adult Learning.



FLEXIBLE LEARNING

Online learning so you can study when you want and how much you want. No more tedious classroom learning!

Are you looking to improve your skills and get qualified in human resources?

CAL's Diploma of Human Resources Management has been designed for those wanting to increase their HR skills, looking to get qualified and move into higher managerial roles.

Learn how to:

- Develop and manage human resource services
- Develop a high level of written communication necessary in management and executive positions
- Develop and manage performance management functions
- Increase your experience working within business and management positions
- Manage employee relations in line with company goals
- Organise recruitment of staff and induction processes
- Implement and monitor Work Health and Safety policies in accordance with new legislation

Gain a nationally recognised tertiary qualification

GET QUALIFIED

Already have the skills? New to the industry? Work with your very own course tutor to help you get qualified in a time frame that suits you to receive your nationally recognised diploma qualification.

Course Structure

The College for Adult Learning has designed the Diploma of Human Resources Management to have a comprehensive range of units so that you can hit the ground running.

	Unit Code	Unit Title
Core Units	BSBHRM501	Manage human resources services
	BSBHRM506	Manage recruitment selection and induction processes
	BSBHRM512	Develop and manage performance management processes
	BSBHRM513	Manage workforce planning
	BSBWKR520	Manage employee relations
	BSBWHS401	Implement and monitor WHS policies, procedures and programs to meet legislative requirements

	Choose Three Elective Units	
Elective Units	BSBINN601	Lead and manage organisational change
	BSBWOR501	Manage personal work priorities and professional development
	BSBHRM510	Manage mediation processes
	BSBHRM505	Manage remuneration employee benefits
	BSBPMG522	Undertake project work
	BSBDIV501	Manage diversity in the workplace
	BSBHRM507	Manage separation or termination

A total of 9 units to achieve your qualification



FREQUENTLY ASKED QUESTIONS

Is this course right for me?

If you're looking to take the next step in your career, learn new skills and move into a higher managerial role, then absolutely!

Where is this qualification recognised?

The College for Adult Learning is a Registered Training Organisation #22228 and all of our qualifications adhere to the Australian Quality Framework (AQF) standards. As such they are nationally and internationally recognised qualifications, issued on behalf of the Australian Government.

How is the course set out?

The course is wholly delivered online. You watch video tutorials on all of the course content and complete written activities and assessment tasks relating to that content.

How long does the course take?

The course is self paced but as a general guide, if you study part-time you could complete it in approximately 12-16 months. As it's self paced, you can complete it faster or slower, it's up to you!

What are the assessments?

There are no exams for the course. All assessments are work based competency assessments. For example, developing a recruitment plan, a performance management process or a WHS program.

What support is provided?

All support is provided by the College for Adult Learning. You will have an individual learning coach throughout your time studying with CAL. You can book in coaching calls when you need them as well as send your coach emails to check over your draft work or ask questions on the course.

ABOUT CAL

The College for Adult Learning, RTO #22228, was established and has been a Registered Training Organisation (RTO) since 2009.

CAL was established and is now run by three senior executives from the TAFE/University sector who wanted to provide a custom designed learning environment for experienced, mature adults.

WHY CHOOSE CAL?

The College for Adult Learning provides the highest quality course content with flexible programs, suited to your needs.



Not just a student number, you receive as much one-on-one support as you want and when you need it!

Expert and up-to-date content that is purposefully developed to be future-focused, rich in current workplace topics that are practical and relevant to your career.



We take the time to understand you and your level of experience. Your team is familiar with your CV, your goals and your unique needs.

Tutors who have real-world experience who will support you to reach your dream career.



For more information talk to a course advisor on:

 1300 907 870

 admin@collegeforadultlearning.edu.au