



The College for
Adult Learning
We're who you trust

DUAL Diploma:BSB51415 Project Management & BSB51915 Leadership & Management Online



CAL's "gold standard" nationally accredited Diploma of Project Management Qualification is fully recognised in Australia, plus highly respected in Asia Pacific and worldwide & the Diploma of Management sets the benchmark for managers across all industry sectors.

This **NEW DUAL Qualification** has been developed and designed to underpin & enhance the project management skill sets with a selected group of highly practical and useful **Leadership & Management** units that will give you all the skills you need to not only manage projects effectively and efficiently but also to lead and manage your HR resources to ensure maximum productivity, high motivation and employee engagement.

11 video based modules that cover all the course requirements for the dual diploma:

CAL's NEW dual Diploma of Project Management & Leadership & Management is a NEW program designed by industry professionals to be current and immediately relevant to your work. It combines the work practices so well developed in the PM qualification with the Leadership, people management and safety processes from the *NEW* Leadership & Management qualification to provide you with an 'all round' best practice qualification duo that will give you a real & significant head start in pursuing a career in project mastery!

The program imparts all the key skills required to effectively Lead & Manage large, complex projects including effective people & team performance and productivity and work, health and safety.

This dual qualification program only adds **one extra module** and some additional video tutorials to the program of study for the stand alone diploma of Project Management.

All you need to complete this DUAL diploma program are 11 video based modules

1. Introduction to Project Management, Managing personal work priorities & PD
2. Manage project scope
3. Manage project time
4. Manage project costs, develop budgets & financial reports
5. Manage project quality
6. Manage & Lead people performance, project HR, Work relationships and Teams
7. Manage Project information & communication in a flexible workplace
8. Manage organisational and project risk and, ensure a safe workplace
9. Engage and Leading project stakeholders
10. Manage project procurement
11. Pulling it all together: The project plan & operational plan, strategic objectives & governance processes

"I've learnt a lot. I can't believe I've been managing a project without the lessons and structure I've learnt today!"

Simon Douglas

Successful completion of these **11 learning modules** will give you all these units and the 2 Diplomas:

Diploma Project Management (12 units)

BSBPMG521 Manage project integration
BSBPMG511 Manage project scope
BSBPMG512 Manage project time
BSBPMG513 Manage project quality
BSBPMG516 Manage project info & communication
BSBPMG517 Manage project risk
BSBPMG518 Manage project procurement
BSBPMG514 Manage project costs
BSBPMG515 Manage project human resources

BSBPMG519 Manage stakeholder engagement
(Plus 2 electives from Diploma Leadership & Mgt)

Diploma Leadership & Management (12 units)

BSBWOR502 Lead & manage team effectiveness
BSBWOR501 Manage personal work priorities & PD
BSBRK501 Manage Risk
BSBMGT502 Manage People Performance
BSBMGT517 Manage Operational Plan
BSBFIM501 Manage budgets & financial plans
BSBLDR501 Develop & use emotional intelligence
BSBPMG522 Undertake project work
BSBWHS501 Ensure a safe workplace

BSBLDR502 Lead & manage effective workplace relationships
BSBHRM405 Support the recruitment, selection & induction of staff
BSBADM502 Manage meetings

Offers Pathways to further study
(Graduate Certificate & Diploma)

Fast Track > The time is now for career mastery.

You'll discover CAL's programs are outstanding value for money.

CAL's Diploma Pathway Options cater for your unique workplace history and allow you to select the amount of program coaching right for you. Our career advisors will assist you to choose the learning pathway, price point and payment plan choice that is best for you. Enquire today for our current fee schedule or visit our website www.collegeforadultlearning.edu.au.

Your Dual Diploma of Project Management & Leadership & Management with CAL includes:

- ✓ All Diploma prerequisite tutorial units
- ✓ Introductory 30-60 min online coaching call & support (Value \$130)
- ✓ A Learning Styles Questionnaire and 1 hour assessment (Value \$150)
- ✓ These free resources to further support your learning – A Guide to Learning Online; Easy Ergonomics Computer User Guide; Time Management Tips. (Value \$150)
- ✓ Comprehensive PM case studies to use as you need
- ✓ Recognition of Prior Learning (RPL) for the skills you already have

"If you want something you can do in a few months and fast-track your learning, the College of Adult Learning will get you there"

Jo Grist

These 7 Career Mastery Pathway Options are available to enhance your learning...

1. Continued coaching via email or telephone with our trained learning coaches
2. Access to 50+ hours of important elective video tutorials
3. A designated Program Manager and Learning Coach to assist with working the online program including advice on how to complete your Assessments & be work ready
4. 1 hour Career Planning advice
5. 1 hour Job Ready resume advice & interview preparation
6. Free access to CAL's PM & Management Webinar Series
7. 20% discount (as a CAL student) on CAL Short Courses and On Demand video courses

Study at your own pace - Achieve your Dual Diploma in 12 - 18 months

This program is specifically designed for busy professionals who are currently or have previously worked with in complex project/work environments. The program provides Recognition of Prior Learning for the skills and knowledge you already have and focuses entirely on the gaps – the knowledge and skills you still need to manage projects efficiently and effectively.

Up to 2 years access to the online learning program. Flexibility built in to enable you to complete your studies in your time.

30 Day "Earn Your Trust" no risk guarantee

We are completely confident that our program is the best in the market. Sign up today with full payment and commence your course. For 30 days you can explore the introductory tutorials, meet your online Learning Coach and have access to the free tools and resources. If you decide this program is not for you we will provide you with a refund. Terms and Conditions do apply.

Why CAL is a better choice
In a recent survey of over 150
CAL graduates:

- 100% said CAL met or exceeded their expectations
- 97% responded that CAL's courses offer value for money
- 96% actively recommend CAL courses to others

Ask about our Free 'Try before you buy'
Course Preview

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